



Apex Scaffolding Anglia Ltd.

North Quay Works, North Quay Industrial Estate, Lowestoft, Suffolk, NR32 2HF

Telephone:01502 537129 Email: info@apexscaffold.co.uk Web: www.apexscaffold.co.uk

Environmental Policy & Management Plan

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VAT No: 740910845
Company Reg No: 3862374
Registered office: As above



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Environmental Policy Statement

Planned prevention or reduction of pollution is cheaper than rectifying after the event, it therefore makes sense for Apex Scaffolding Anglia Ltd to minimise waste and pollution, to reduce long term costs.

Our policy begins with a consideration of the impact of the Company's activities on both the local and wider communities and will take account of transportation of raw materials, use of energy, distribution of finished product and discharge of emissions and wastes, to ensure we as a company are working towards being a net zero company in line with the UK governments commitment to ensure the UK reduces its greenhouse gas emissions by 100% from 1990 levels by 2050.

The Company therefore, has the following commitments and objectives to:

- Minimise disturbance to the local and global environment and to the quality of life of the local communities
- Comply with all relevant statutory regulation
- Maintain appearances and highest environmental standards within the Company premises
- Take positive steps to conserve scarce and non-renewable resource
- Assess, in advance if possible, environmental effects of new processes and developments
- Provide necessary information and facilities to enable proper use, storage and disposal of Company products to avoid harm to the environment
- Provide necessary information to enable employees to operate processes properly and minimise effects on man and the environment, during tool box talks, health & safety meetings, training, bulletins and memos.
- Keep the public informed of major new projects in the locality
- To develop the business paying full regard to the environment and taking into account the view of all parties whose interest may be affected.

The Company will act in accordance with appropriate codes of practice and commit to a continuous improvement programme and compliance with all relevant environmental legislation and industry guidance.

Signed: *David Cox*

Date: 1st March 2024



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David Cox - Managing Director

Apex Scaffolding Anglia Ltd

Organogram

1. The responsibilities of the Directors

Mr. David Cox has overall responsibility for ensuring that all employees understand their role, accountability and involvement in contributing to meeting the aims and objectives of the company's environmental policy.

Further responsibilities: -

- To ensure that an environmental policy has been prepared and to ensure that the policy is reviewed at regular intervals.
- To agree and endorse the environmental policy and company objectives of Apex Scaffolding Anglia Limited.
- To develop policy commitments, review action plans and environmental targets.
- To ensure that the organisation complies with all statutory legal requirements.
- To monitor environmental performance, management systems and internal procedures.
- To develop targets for contractors and suppliers.
- To ensure regulatory compliance and continual improvement in environmental aspects.
- To identify employee training needs and maintain an environmentally aware workforce.

2. The responsibilities of Consultants

- To provide professional advice and support to Apex Scaffolding Anglia Ltd on environmental issues, aspects and legislation.
- To develop, when requested, environmental procedures, programmes and achievable targets.
- To monitor environmental performance, management procedures and systems within the company.
- To review overall environmental performance, identify weaknesses and make appropriate recommendations to the Directors.
- To inform the Directors of any relevant changes to environmental legislation and industry guidance.

3. The responsibilities of Managers/Supervisors

- To comply with all internal company procedures, work to achieve compliance with environmental legislation and to strive for continual improvement.



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- To promote the company's environmental policy and general awareness of the adverse environmental impacts.
- To ensure Employees are informed and aware of any specific environmental aspects of their work activities.
- To ensure Employees undertake work processes in accordance with the company policy and any training received.

4. The responsibilities of Employees

- To comply with all internal company procedures, work to achieve compliance with environmental legislation and to strive for continual improvement.
- To promote the company's environmental policy and general awareness of the adverse environmental impacts.
- To ensure work processes are undertaken in accordance with the company's environmental policy and any training received.
- To inform the company of any areas of environmental management that may give rise to concern.

Arrangements

1. Aims & objectives

The aims and objectives of Apex Scaffolding Anglia Ltd are to ensure that the environmental aspects of the company's undertakings do not have any adverse environmental impact.

Where it is not possible to eliminate the impact, to reduce or minimise the environmental impact by the use of recycling, waste separation and other techniques.

Apex Scaffolding Anglia Ltd recognises that an essential management principle is that objectives and targets aim to be "S.M.A.R.T"

Specific	Objectives and targets should be clear in their intention and results. Specific responsibilities should be assigned to individuals.
Measurable	Performance indicators should be used to assess quantifiable results so that the degree of achievement or failure can be identified.
Agreed	All stakeholders and individuals involved or responsible for environmental aspects and achieving targets should have an opportunity to contribute and comment on it.
Realistic	Targets and objectives should be achievable in relation to resources available and other business priorities, but not too



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easily reached.

Time-based

Targets and objectives should be achieved in a given and known time frame. If the objective time period is many months or years monitoring of progress should be undertaken.

2. Air / Pollution Management

Apex Scaffolding Anglia Ltd will ensure through its maintenance and purchasing that all vehicles meets the emissions of gaseous and particulate pollutant levels outlined in various Directives.

Action Taken – 2023 - 2 Brand New Heavy Good Vehicle Purchased, which has lowered our emissions.

Most works are undertaken in the open air and, except in high winds or unusual locations, fumes and dust are only likely to affect those in the immediate vicinity.

Action Taken – March 2024 – We have instructed and are working alongside Net Zero International who are creating a system for us to manage our environmental impacts, so we can monitor and review.

Action Taken – December 2023 – All staff face fitted is current next due June 2024.

3. Communication / Collaboration with Others

Effective two-way communication between Employees at all levels is seen by Apex Scaffolding Anglia Ltd as an important part of ensuring the protection of the environment. Apex Scaffolding Anglia Ltd will work with all persons affected by their undertakings to ensure that information on environmental aspects and impacts are shared.

Communication with Employees will take various forms and Employees are reminded that they may raise any health and safety issue with any member of management in total confidence. Employees are actively encouraged to raise any concerns they may have in relation to environmental aspects.

Action Taken – All staff current with their SEAT training, additional information provided through office memo board with regards to environmental issue and our impact

4. Contaminated Land / Environmental Management

Site investigations will be undertaken by the Client prior to the commencement of works with the results communicated by the Principal Contractors construction phase health and safety plan or by the CDM Co- Ordinator's pre-tender health and safety plan.



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Should the details of a survey not be supplied and it is suspected that pollution is present at the commencement of works the Client or CDM Co- Ordinators will be contacted to arrange a decontamination operation or asked to provide an adequate survey.

Action Taken: 2024 – None N/A

5. Energy Conservation / Green House Gas Management

Increasing energy costs, coupled with both National and Governmental needs for energy conservation, has resulted in “Energy Management” being regarded as an important task in all of the work activities undertaken by Apex Scaffolding Anglia Ltd.

Apex Scaffolding Anglia Ltd recognises that energy efficient measures can be achieved through the correct selection of appropriate plant and equipment.

Energy saving requirements may also involve such things as ensuring a piece of plant has completed all necessary tasks before being withdrawn from a project as its return to site at a later date will result in poor logistic management and added pollution.

All persons involved at the planning or tendering stage of projects will fully consider all possible areas of energy reduction and conservation. Apex Scaffolding Anglia Ltd will undertake to work within the parameters outlined by the Principal Contractor or the Local Authority to restrict noisy activities to the time periods requested. All controls will be applied including a rigid maintenance regime, sufficient damping, lagging and other acoustic controls to ensure the reduction of noise.

Apex Scaffolding Anglia Ltd will undertake to act pro-actively, to ensure the elimination of unnecessary noise and to reduce noise that is produced to an acceptable level.

Action Taken – 2023 – 11% more plant was repaired this period compared to previous years.

6. Office waste

Through careful and efficient office management and the implementation of a quality system, the amount of waste created is kept to an absolute minimum. Apex Scaffolding Anglia Ltd is also promoting the recycling of office waste wherever possible.

Electrical energy is conserved by the use of high efficiency, fluorescent lighting, lighting is switched off in rooms, which are not in use. Office heaters are fitted with timers and thermostats.

Action Taken – 2023 – An additional separate waste bin was installed on the premises.

Action Taken - All light fittings have been with energy efficient bulbs as of December 2023.

7. Purchasing / Sustainable Procurement

Apex Scaffolding Anglia Ltd will ensure that all our suppliers provide us and our clients, with goods and materials that have limited environmental impact. The aim of the Company is to achieve this by: -



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- Purchasing goods, plant and materials, which can be manufactured used and disposed of in an environmentally responsible way, where possible.
- Meeting, where appropriate, the standards required by all environmental legislation.

Specifying and purchasing of plant and items, which will, in the first instance, have a long working life and can be recycled when the service life has ended.

- Specifying, and purchasing items which can be operated in an energy efficient manner.
- Specifying and purchasing items that are of the best quality, have replacement parts and are not part of the “throw away” culture.
- Selecting suppliers and contractors who are themselves undertaking measures to make environmental improvements.
- Purchasing equipment with due consideration of noise, emissions and vibration produced.
- The negotiation of favourable rates from water, electrical service providers.
- We purchase our timber scaffold boards from companies that import from areas that are pro-active towards a culture of sustainable growth and replanting program.

Action Taken 2024 – Ongoing, sourcing local where possible.

8. Recycling

Apex Scaffolding Anglia Ltd as a Company is committed to minimising all waste in its operations and works. All materials used by ourselves have a life cycle, this is reviewed via inspections prior to use, scaffold boards are cut to smaller usable lengths or if no longer fit for purpose they are donated to the local allotment association along with old used debris netting. Scaffold tubing which has become bent is periodically straightened by a subcontractor after which it can be reused. Any scaffold tubing that is beyond use is donated to the general public for washing lines or DIY projects. Apex Scaffolding Anglia Ltd will make full use of recycling facilities provided by the Principal Contractor or Local Authority.

Action Taken 2024 – Ongoing, tube and fitting beyond repair are being donated to a local charity for recycling.

9. Spillages

Apex Scaffolding Anglia Ltd are aware of the importance to protect the environment and management of spillages this will be achieved with the following controls:

- Purchasing chemical in an appropriate sized container.
- Provide relevant information, instructions, training and supervision to all employees.
- Provide a clear procedure to deal with spillages.
- Make drip trays available for plant in case of leakage.
- Bunds & COSHH containers made available for storage of fluids.
- Disposal of all products in the correct manner.



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Action Taken 2024 – No reportable spillages in the depot or onsite during this period.

10. Training

All employees will be given training in general environmental awareness, task specific procedures and methods that will be used to reduce or minimise the impact to the environment by the undertakings of the company.

Action Taken 2024 – All staff current with their SEAT training, additional information provided through office with regards to environmental issue and our impact

11. Water / Bio Diversity & Ecology

Apex Scaffolding Anglia Ltd are aware of the importance to protect the integrity of groundwater, rivers, lakes and other elements of the water system. The Company recognises duties under the Groundwater Regulations 1999, Anti-Pollution Works Regulations 1999 and the Water Resources Act 1991.

In particular section 85 of the Water Resources Act 1991, which states that, 'no person shall cause, or knowingly permit any poisonous, noxious or toxic material or solid waste to enter controlled water'. 'Causing' means not only deliberately releasing any polluting matter but also causing the pollution accidentally, by being the operator of a plant or process.

Where necessary to prevent water pollution, drain covers, self-contained water systems and other methods will be used. Detergents and solvents are to be as environmentally friendly as possible and where not possible Apex Scaffolding Anglia Ltd will ensure that the migration of substances does not adversely impact on the environment.

Apex Scaffolding Anglia Ltd are also aware of the importance to protect Bio Diversity & Ecology, works onsite will not commence until grantees are given by the Principle Contractor that licensed ecologists surveys have been carried out for.

- Disturbance of birds, bats, badgers and other protected species.
- Removal or damaged of habitats.
- Disturbance to aquatic wildlife and water quality.
- Disturbance to wildlife from noise and vibration.
- Damaged to trees and hedgerows.

Action Taken 2024 – On going no reportable incidents during this period.

12. Waste

Apex Scaffolding Anglia Ltd will use the waste management approach to as outlined below: -

- Reduce the amount of waste produced to a minimum.
- Re-use and recycle, wherever reasonably practicable.
- Recover through the use of treatments and recovery processes.



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- Responsible disposal of waste, including waste segregation and compaction.

This will be achieved by identification of: -

- Sources / processes of losses and waste.
- Quantities, quality and type of waste.
- Opportunities for re-use and recycling.

Apex Scaffolding Anglia Ltd recognises their Duty of Care in accordance with The Environmental Protection Act 1990, The Special Waste Regulations 1996 and other associated statutory provisions.

Controlled waste will only be released to a licensed carrier after proof has been produced by the authorised person all parts of the waste transfer note will be suitably completed with a copy remaining with Apex Scaffolding Anglia Ltd for 2 years.

Special Waste will only be removed by a licensed special waste carrier after the completion of a special waste transfer note and the pre-notification of these movements to the Environment Agency, copies of which will be kept by Apex Scaffolding Anglia Ltd for 3 years.

Please also see further reference in our Environmental Risk Assessment for control measures.

Signed: *David Cox*

Date: 1st March 2024

David Cox - Managing Director

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